



Board of County Commissioners

Resolution No. 2025 – 238

Administrative Committee

RESOLUTION AWARDING A CONTRACT FOR PROVIDING INMATE PHARMACY SERVICES FOR THE SALEM COUNTY CORRECTIONAL FACILITY

WHEREAS, the Salem County Purchasing Agent for the Board of County Commissioners of the County of Salem requested, received, and opened sealed proposals on May 13, 2025, at 11:00 AM prevailing time for Providing Inmate Pharmacy Services for the Salem County Correctional Facility. The receipt of said RFP were duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, proposals were received as follows:

		<u>Generic/Name Brand</u>
Correct RX Pharmacy Services	Bristol, Hanover MD	Discount 84%/15%
Diamond Pharmacy Services	Indiana, PA	Discount 93%/18%
Polaris Correctional Pharmacy	Fort Lauderdale, FL	Discount 95.5%/23.5%
Westwood Pharmacy	Richmond, VA	Discount 96%/26%

WHEREAS, all bid results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, Suite 400, in the County of Salem New Jersey as required by law; and

WHEREAS, it has been determined that the company, Westwood Pharmacy, substantially met the necessary qualifications for the fulfillment of this contract and further provided the documentation necessary to successfully fulfill the requirements of the Correctional Facility for the County of Salem. Said RFP documents shall become a part of the contract; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(h) the period of this competitive contract for Inmate Pharmacy Services shall be for a three (3) year period commencing on June 1, 2025 and terminating on May 31, 2028 (3-year contract) with two (2) one-year renewal options which may be exercised upon joint agreement by the County and the vendor; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 in account #5-01-25-280-700-218 (Inmate Medical/Misc.) and G-02-41-767-24R-303 (MAT Grant) and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budgets for 2025, 2026, 2027, and 2028; and

WHEREAS, the estimated contract amount is \$275,000.00 annually (\$825,000.00 in the three-year aggregate), where this amount is based on a reasonable estimate of the services required over the contract term and County is not obligated to spend that amount.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

1. The Salem County Board of County Commissioners hereby awards a contract to provide Inmate Pharmacy Services for the Salem County Correctional Facility, subject to the review of the County Solicitor, to Westwood Pharmacy, 5823 Patterson Ave., Richmond, VA 23226 which services shall be completed in full accordance with the terms and conditions of the contract.
2. Notice of this Resolution award shall be published in the designated official newspapers as required by law.

3. The Commissioner Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.
4. The contract will commence on June 1, 2025 and will terminate on May 31, 2028 and shall be charged to Line-Item Appropriation or account numbers for 2025, with the balance being subject to appropriation of sufficient funds for 2026, 2027, and 2028 temporary/permanent budgets* as follows:

<u>Account Number</u>	<u>Estimated Amount</u>
5-01-25-280-700-218	\$137,500.00
6-01-25-280-700-218	\$275,000.00
7-01-25-280-700-218	\$275,000.00
8-01-25-280-700-218	\$137,500.00

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on June 4, 2025.


 STACY L. PENNINGTON
 Clerk of the Board

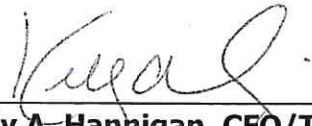
RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials SHH

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.


 Kelly A. Hannigan, CFO/Treasurer

AMOUNT: Estimated \$137,500.00	DATE: June 4, 2025
ACCOUNT # and NAME: 5-01-25-280-700-218 – Inmate Medical/Misc. - \$87,500.00	
G-02-41-767-24R-303 – Medication Assisted Treatment - \$50,000.00	
*6-01-25-280-700-218 – Estimated (2026) - \$175,000.00	
*G-02-41-767-25R-303- Estimated (2026) - \$100,000.00	
*7-01-25-280-700-218 – Estimated (2027) - \$175,000.00	
*G-02-41-767-26R-303-Estimated (2027) - \$100,000.00	
*Contingent upon appropriation of sufficient funds	
FOR: Inmate Pharmacy Services for the Correctional Facility	
VENDOR: Westwood Pharmacy	